

ONLINE COURSE REVIEW PROCESS

1

You will receive a letter outlining your participation in the review cohort.

2

Attend an orientation session.

3

Complete a self-review of your course using the UF Quality Rubric <https://ufl.instructure.com/courses/550818> and submit it by the due date.

NEXT STEPS

- 1 The OCQ Team will review the course and provide feedback to the instructor team.
- 2 When you receive the feedback, go over the notes and determine how you can incorporate them into your course.
- 3 Request a developmental course shell and make updates in the shell.
- 4 Respond to the review team on the feedback document and return it to the OCQ team with updated links.
- 5 The review team will conduct a second-round review and update their scores.
- 6 Your course will receive an Online Course Quality letter and badge.
- 7 Add the letter to your T&P packet and put the badge in your course/syllabus.